



دليل المستخدم لبوابة المشتريات

تسجيل الدخول على النظام (المستخدم الحالي)

A man and a woman are riding bicycles on a paved path. The man is on the left, wearing a light-colored t-shirt, light-colored pants, and a helmet. The woman is on the right, wearing a light-colored polo shirt, light-colored pants, and a helmet. The background consists of trees and foliage. The entire image is overlaid with a blue tint. The text "Submission Response For Tender" is written in white, bold, sans-serif font across the middle of the image.

Submission Response For Tender

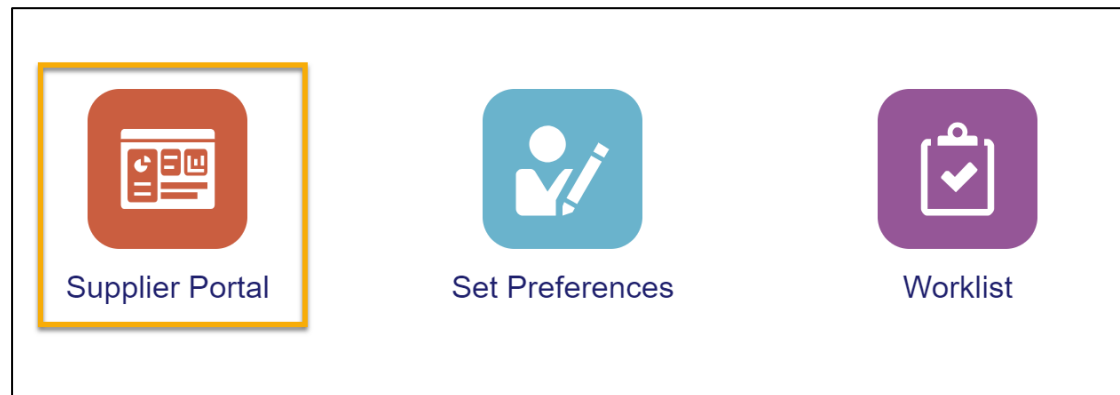
LOGIN

Note:

You can choose the desired language.



Open the “supplier portal” function



Search by negotiation number or use (Requiring attention) field

The screenshot shows the Supplier Portal interface. At the top, there is a header with the National Housing Company (NHC) logo and navigation icons. Below the header, the 'Supplier Portal' section contains a search bar with a dropdown menu set to 'Negotiations' and a search field containing '319000056'. A callout box labeled '1' points to the search field with the text 'Enter negotiation number or negotiation title'. To the left of the search bar is a 'Tasks' sidebar with options: 'View Active Negotiations' and 'Manage Responses'. Below the search bar is a 'Requiring Attention' section featuring a donut chart. The chart shows 5 total items, with 1 in blue (Negotiation Responses) and 4 in green (Negotiations Closing Soon). A callout box labeled '2' points to the chart with the text 'Refer to this box for all open negotiations'. To the right of the chart is a 'Recent Activity' section titled 'Last 30 Days' which displays 'No data available' with a lightning bolt icon. At the bottom, there is a 'Supplier News' section.



Create response

الشركة الوطنية للإسكان
National Housing Company
NHC

Home, Flag, Bell, AA

RFP: NHC/RFX/20000192

Currency = Saudi Riyal

Messages **Create Response** **Actions** **Done**

Time Zone Arabia Standard Time

Click here to submit Offer

Open Date 20-09-2020 03:30 AM
Close Date 30-09-2020 03:30 AM

Title Outsourcing
Status Active (Locked)
Time Remaining 9 Days 23 Hours

Buyer Ramzy Ahmed
Outcome Purchase Order
Unsealed By
Unsealed Date
Attachments 1903-Quotation Submission Guid (2 more...)

Table of Contents

- Overview
- Requirements
- Lines

Overview

Title Outsourcing
Synopsis
Unlocked By
Unlocked Date

Expand All

- ▶ General
- ▶ Terms





Overview page

1 - 2 - 3 - 4
Overv...Requir... Lines Review

Create Response (Proposal 262017): Overview ?

Messages Respond by Spreadsheet Actions Back Next Save Submit Cancel

Last Saved 20-09-2020 03:35 AM
Time Zone Arabia Standard Time

Close Date 30-09-2020 03:30 AM

2 Next To Proceed

Title Outsourcing

Time Remaining 9 Days 23 Hours

General

Supplier Oracle systems LTD. CO.

Negotiation Currency SAR

Response Currency SAR

Price Precision 2 Decimals Maximum

Response Valid Until 03-10-2020 03:31 AM

1 Enter quote Validity date

Response Type Primary Alternate

Reference Number

Note to Buyer

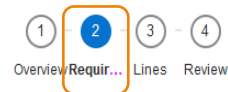
Attachments None +





Requirements page – In round 1 will be only for participation requirements

Create Response (Proposal 268016): Requirements ②



Next To Proceed ③

Messages (1) Respond by Spreadsheet Actions Back Next Save Submit Cancel

Last Saved 20-09-2020 02:03 AM
Time Zone Arabia Standard Time
شركة الإنجاز للتجارة والمشروعات (إنجازكو) Supplier

Close Date 02-09-2020 11:40 AM

Time Remaining 0 Seconds

Section 1. مستندات شراء الكراسي

- * 1. الرجاء ارفاق نموذج شراء الكراسي بعد التحليل
Attachments نموذج استلام كراسي v1.3.docx

① a. Accept **Accept & Attach**

Comments

- * 2. الرجاء ارفاق نسخة من الجواله اليكبي، عفاً بأن الجواله يجب أن تكون من نفس حساب الشركة المدعوة للمنافسة

② a. Accept **Accept & Attach**

Comments





Attached the purchase from - bank transfer

Time Remaining 0 Seconds Close Date 02-09-2020 11:40 AM

Last Saved 20-09-2020 02:04 AM
Time Zone Arabia Standard Time
شركة الإيجار للتجارة والمقاولات (إيجاركو) Supplier

Section 1. مستندات شراء الكراسة

* 1. الرجاء ارفاق نموذج شراء الكراسة بعد التفتحه
Attachments نموذج استلام كراسة v1.3.docx

a. Accept

* Response Attachments None +

Comments

* 2. من الحوالة البنكية، نظماً بأن الحوالة يجب أن تكون من نفس حساب الشركة المدعوه للمدفاهة

a. Accept

Comments

Attachments [X]

Actions View + X

Type	File Name or URL	Title	Description	Attached By	Attached Date
File	1.png Update...	نموذج استلام الكراسة	نموذج استلام الكراسة	Ramzy Ahmed	20-09-2020 02:07 AM

Rows Selected 1 Columns Hidden 1

OK Cancel





In the 'Lines' screen, you can add amount for bank payment and delivery date is not mandatory

OverviewRequir... **Lines** Review

Messages (1) Respond by Spreadsheet Actions Back Next Save Submit Cancel

Last Saved 20-09-2020 02:03 AM
Time Zone Arabia Standard Time
Supplier شركة الإنجتر للتجارة والمقاولات (إنجترجو)

Currency = Saudi Riyal

Time Remaining 0 Seconds

Close Date 02-09-2020 11:40 AM

Line	Description	* Alternate Line Description	Create Alternate	Category Name	Start Price	Response Price	Response Quantity	UOM	Line Amount	Promised Delivery Date
1	Main Infrastructure Works For Murcia 2		+	Projects.Constr...		5,300.00			5,300.00	01-04-2023

Grand Totals
All response lines except alternate lines are included.
Response Amount 5,300.00

Bank Payment ①

Not mandatory to fill the delivery date ②

③



Messages field can be used to contact procurement

Online Messages (RFP NHC/RFX/20000192) ?

Messages Respond by Spreadsheet Actions

Printable Page Done

Time Zone Arabia Standard Tim

Title Outsourcing

Status Active (Locked)

Time Remaining 9 Days 23 Hours

Close Date 30-09-2020 03:30 AM

Messages

Actions View Format + Freeze Detach

Subject

Status From To Date

Send Message

To NHC Enterprise

* Subject

* Message

Attachments None +

Send Cancel





Review page

Review Response: Proposal 262017 ?

Currency = Saudi Riyal

Title Outsourcing
Time Remaining 9 Days 23 Hours

Overview Requirements Lines

VIEW THE QUOTE TOTAL PRICE, AND SPECIFICATIONS ①

General	
Supplier	Oracle systems LTD. CO.
Negotiation Currency	SAR
Response Currency	SAR
Price Precision	2 Decimals Maximum
Response Valid Until	03-10-2020 03:31 AM
Response Type	Primary
Reference Number	Note to Buyer
Attachments	None



REVIEW SCREEN

Messages Respond by Spreadsheet Actions Back Next Save Submit Cancel

CLICK SAVE AND SUBMIT



Last Saved 20-09-2020 03:40 AM
Time Zone Arabia Standard Time

Close Date 30-09-2020 03:30 AM



After this you will receive round 2 for the same negotiations

Search Negotiations

Tasks

- Orders**
 - Manage Orders
 - Manage Schedules
 - Acknowledge Schedules in Spreadsheet
- Negotiations**
 - View Active Negotiations
 - Manage Responses
- Qualifications**
 - Manage Questionnaires
 - View Qualifications
- Company Profile**
 - Manage Profile

Requiring Attention

Category	Count
Schedules Overdue or Due Today	6
Business Classifications Expiring	1
Total	7

Recent Activity
Last 30 Days

Negotiation invitations	1
Orders opened	3

Transaction Reports
Last 30 Days

No data available

Supplier News
Please be sure your supplier profile is up to date

Start offer submission as per slide # 5

RFP: NHC/RFX/20000192-2

Currency = Saudi Riyal

Title Outsourcing
Status Active (Locked)
Time Remaining 9 Days 23 Hours

Table of Contents

- Overview
- Requirements
- Lines

Overview

Title Outsourcing
Synopsis
Unlocked By
Unlocked Date

Expand All

- ▶ General
- ▶ Terms

Messages **Create Response** Actions ▾ Done

Time Zone Arabia Standard Time

Open Date 20-09-2020 03:46 AM
Close Date 30-09-2020 03:46 AM

Buyer Ramzy Ahmed
Outcome Purchase Order
Unsealed By
Unsealed Date
Attachments SOW for outsourcing and formul (2 more...)



In the overview screen, enter quote validity date then, click next

1 - 2 - 3 - 4
Overv... Requir... Lines Review

Create Response (Proposal 262018): Overview ?

Title Outsourcing
Time Remaining 9 Days 23 Hours

General

Supplier Oracle systems LTD. CO.
Negotiation Currency SAR
Response Currency SAR
Price Precision 2 Decimals Maximum

Response Valid Until 03-10-2020 03:47 AM

Close Date 30-09-2020 03:46 AM

Next To Proceed 2 ↓

Messages Respond by Spreadsheet Actions Back Next Save Submit Cancel

Last Saved 20-09-2020 03:49 AM
Time Zone Arabia Standard Time

Response Type Primary Alternate

Reference Number

Note to Buyer

Attachments None +

Enter quote validity date





In the requirement screen, answer the questions & attach files

Create Response (Proposal 262018): Requirements ?

1

Time Remaining 9 Days 23 Hours

Section 1. مستندات العطاء

- * 1. الرجاء إرفاق خطاب العرض
a. إرفاق
* Response Attachments None **+** ← **Attach File**
- * 2. الرجاء إرفاق الضمان البنكي الابتدائي
a. إرفاق
- * 3. الرجاء إرفاق العقد بعد تخطية
a. إرفاق
* Response Attachments None **+** ← **Attach File**
- * 4. الرجاء إرفاق الملفات الداعمة (المواصفات الفنية - الجدول الزمني - المخططات وخلافه)
a. إرفاق
* Response Attachments None **+** ← **Attach File**
- * 5. الرجاء إرفاق جداول الكميات بعد تعينه الأسعار ومختمة
a. إرفاق
* Response Attachments None **+** ← **Attach File**

1 - 2 - 3 - 4
Overview Requi... Lines Review

Next To Proceed 2

Messages Respond by Spreadsheet Actions Back Next Save Submit Cancel

Last Saved 20-09-2020 03:51 AM
Time Zone Arabia Standard Time

Close Date 30-09-2020 03:46 AM





You are required to attach your (offer letter - bid bond - contract - technical specifications - and bills of quantities)

Create Response (Proposal 262018): Requirements ?

Messages Respond by Spreadsheet Actions Back Next Save Submit Cancel

Last Saved 20-09-2020 03:51 AM
Time Zone Arabia Standard Time

Time Remaining 9 Days 23 Hours Close Date 30-09-2020 03:46 AM

Section 1. مستندات العطاء

- * 1. الرجاء إرفاق خطاب العرض
a. إرفاق
* Response Attachments Sourcing.ca
- * 2. الرجاء إرفاق الضمان البنكي الأبدائي
a. إرفاق
- * 3. الرجاء إرفاق العقد بعد تجميعه
a. إرفاق
* Response Attachments None +
- * 4. الرجاء إرفاق المواصفات الفنية - الجدول الزمني - المخططات وخلافه
a. إرفاق
* Response Attachments None +
- * 5. الرجاء إرفاق جداول الكميات بعد تجميعه الأسعار وتجميعه
a. إرفاق
* Response Attachments None +

Attachments

Actions View + X

Type	* File Name or URL	Title	Description	Attached By	Attached Date
File	2005808.pdf Update...	خطاب العرض	خطاب العرض	ahmad asha	20-09-2020 03:52 ...

Rows Selected 1 Columns Hidden 1

OK Cancel





In the 'Lines' screen, you can add amount for proposed lines, and promised delivery dates are mandatory



Messages (1) Respond by Spreadsheet Actions Back Next Save Submit Cancel

Last Saved 20-09-2020 02:03 AM
Time Zone Arabia Standard Time
Supplier شركة الإنجاز للتجارة والمقاولات (إنجازي)

Create Response (Proposal 268016): Lines

Currency = Saudi Riyal

Time Remaining 0 Seconds

Close Date 02-09-2020 11:40 AM

Line	Description	Alternate Line Description	Create Alternate	Category Name	Start Price	Response Price	Response Quantity	UOM	Line Amount	Promised Delivery Date
1	Main Infrastructure Works For Murcia 2		+	Projects.Constr...		5,300.00			5,300.00	01-04-2023

Grand Totals
All response lines except alternate lines are included.
Response Amount 5,300.00

Estimated price of the item

Expected delivery date





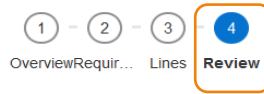
Overview

Review Response: Proposal 262017 [?](#)

Currency = Saudi Riyal

Title Outsourcing

Time Remaining 9 Days 23 Hours



REVIEW SCREEN

Close Date 30-09-2020 03:30 AM

CLICK SAVE AND SUBMIT



Last Saved 20-09-2020 03:40 AM
Time Zone Arabia Standard Time

Overview Requirements Lines

VIEW THE QUOTE TOTAL PRICE, AND SPECIFICATIONS 1

General	
Supplier	Oracle systems LTD. CO.
Negotiation Currency	SAR
Response Currency	SAR
Price Precision	2 Decimals Maximum
Response Valid Until	03-10-2020 03:31 AM
Response Type	Primary
Reference Number	Note to Buyer
Attachments	None



Support Email

Vmp@nhc.sa





Thank You

2766 As Sahafah, Riyadh, 13321

nhc.sa

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